

# BankLink

Streamlined Accounting

# BankLink PayablesPlus

The easy way to manage  
your creditors

The screenshot displays the BankLink PayablesPlus software interface. The window title is "BankLink PayablesPlus". The main menu includes "Suppliers", "Invoices", "Payments", "Credit Notes", "Banking", "Setup", and "Help". The current view is "All Data".

The main heading is "The Mower Man - Suppliers". On the left, there are two main sections: "Manage Suppliers" and "Manage Transactions".

**Manage Suppliers** options:

- Add a supplier
- Edit this supplier's details
- Delete supplier
- Send an email message to this supplier
- Attach a note to this supplier
- Show address details

**Manage Transactions** options:

- Attach a note to this payment

The main table shows a list of suppliers with columns for Supplier Code, Supplier Name, and Contact Name. A magnifying glass is positioned over the table, highlighting the "Supplier Name" column.

Supplier Code	Supplier Name	Contact Name	Phone
ACCTNT	<a href="#">Professional Business Con...</a>		
ATK	Dale Atkins	Webbster	02 98...
AUS	Australia Post	Atkins	0400...
CAR	Jason Carter	Atkins	123 7...
MEL	Melbourne Waste	Carter	0400...
MOW	Mower Centre	Atkins	123 7...
ORG	<a href="#">Origin Electricity</a>	Atkins	03 87...
SAM	Sam's Soil	Atkins	123 6...
SHL	Shell Petroleum	Roberts	03 87...
TLS	<a href="#">Telstra</a>	Barry	03 87...

Below the supplier list, a transaction table is visible with columns for Date, Description, Debit, Credit, and Balance.

Date	Description	Debit	Credit	Bal.
02/11/10	Invoice	\$1,100.00		\$1,100.00
05/11/10	Cr. Note		\$220.00	\$880.00
27/06/11	Payment	89427598	8880.00	
04/07/11	Invoice	765786	5550.00	5550.00
08/07/11	Payment		5550.00	

Manage your creditors and incoming invoices as quickly and simply as possible, without the complexity of a full accounting system

## ALLOWS YOU TO

- » Enter invoices and credit notes
- » Record payments
- » Track your suppliers
- » Manage credit notes
- » Produce informative reports to track invoices due now and in the future

BankLink InvoicePlus is also available to manage your debtors. Together they provide a very simple solution for managing your business.

## Requirements

Can be installed on any standalone PC running an operating system such as Windows XP or later. It cannot be networked. Broadband access is recommended for upgrading software over the internet.

---

Talk to your accountant today to start using BankLink or visit [www.banklink.com.au/business](http://www.banklink.com.au/business) to learn more.