

BankLink

Streamlined Accounting

BankLink InvoicePlus

The easy way to manage your
invoicing and debtors

The Mower Man - Customers

Customer Maintenance

- Add a new customer
- Change this customer
- Write a letter to customer(x)
- Print a statement for customer(x)
- Send an email to this customer
- Attach a note to this customer
- Print a statement for this customer
- Select all customers

Customer Details

| | |
|--|--|
| Archibald Technologies PO Box 123457 Melbourne VIC 3000 3 Green Lane Melbourne VIC 3000 | |
| George Bennett 1 Brisbane Boulevard Melbourne VIC 3000 | |
| Barbara Bigsby 15 Hobart Highway Melbourne VIC 3000 | |

Transaction Table

| Date | Type | Amount | Debit |
|----------|-----------|--------|-----------|
| 01/11/10 | Statement | | |
| 20/11/10 | Statement | | |
| 27/06/11 | Quote | 3 | |
| 27/06/11 | Invoice | 25 | 12,190.00 |
| 03/08/11 | Receipt | 8 | |
| 17/08/11 | Invoice | 18 | 1594.00 |

Manage your invoicing and debtors as quickly and simply as possible, without the complexity of a full accounting system

ALLOWS YOU TO

- » Easily create professional GST compliant invoices and quotes
- » Prepare credit notes
- » Track your customers including their complete account history
- » Create statements and letters using built-in mail merging
- » Produce informative reports

BankLink PayablesPlus is also available to manage your creditors. Together they provide a very simple solution for managing your business.

Requirements

Can be installed on any standalone PC running an operating system such as Windows XP or later. It cannot be networked. Broadband access is recommended for upgrading software over the internet.

Talk to your accountant today to start using BankLink or visit www.banklink.com.au/business to learn more.